

CLUB CONSTITUTION

1. Title

The name of the Club shall be *Balrothery Tennis Club (BTC)*, referred to as *The Club within this document*.

2. Objectives

- a. To promote the activity and interest in tennis.
- b. To provide an amenity to Balrothery and surrounding areas, to all who are interested in playing tennis.
- c. To improve and develop the standard of tennis, which shall be played in accordance with the rules laid down by Tennis Ireland.
- d. To administer and employ the funds of the Club, in such a manner, as shall be deemed best to achieve the above objectives.

3. Membership

- a. Membership is open to anyone who wishes to join and play tennis. Definition, cost and availability of membership may change from time to time with the approval of the committee.
- b. Full memberships (Adult, Family & Concession) run from 1st April for 12 months, all memberships fall due for renewal on this date. Memberships for shorter periods and limited access may be available from time to time, with approval of the committee.
- c. All full memberships are registered with Tennis Ireland and capitation fees paid.
- d. The Club membership registrations are limited to adults (18 and over). We do not offer junior membership, but juniors are welcome within family memberships.
- e. The Club member can bring guests within defined off peak booking times. Members are responsible for their guests' access, safety and behaviour.
- f. The Club is not responsible for any personal injury to a member or guest, or property lost, stolen or damaged on the Club grounds.

4. Children

- a. The Club will provide an enjoyable and safe environment for children participating in sport, to this end The Club will adopt and implement the Code of Ethics and Good Practice for Children's Sport in Ireland as an integral part of its policy on children in the Club
- b. The Club will appoint two gender specific children's officers and appoint a Designated Liaison Person (DLP) to the committee. All will have completed relevant courses, as set out by Tennis Ireland / Sport Ireland.

5. Pay and Play Member Facility

- a. The Club will operate a Pay and Play facility to non-members. Access times and charges may change from time to time.
- b. Pay and Play players are required to adhere to the Club's rules and procedures.

6. Committee & subcommittee officers

- a. The management and control of the affairs of the Club shall be primarily vested in the
- b. Executive Committee (referred to as 'the committee')
- c. The committee shall cover the functions of Chairperson, Secretary, Treasurer, Chair of Tennis, Captains, Membership, Coaching, Child Protection, and any other roles the committee decides it needs to define for the smooth operation of the club.
- d. The terms of office shall be for one year. All officers shall serve for a period not exceeding three years and shall be eligible for re-election after an absence of one year. In the absence of a replacement for a role, an officer may continue in the role for a maximum of 1 year.
- e. A quorum for a committee decision shall be 5.
- f. In the event of any vacancies occurring in the offices of the Club or in the Committee at any time, the Executive Committee shall have the power to fill such vacancies until the following Annual General Meeting, wherein any persons elected to fill such vacancies, shall only serve out the appropriate term of office under the rules.
- g. Sub committees will be set up as the committee sees fit.
- h. The committee shall meet a minimum of 8 times a year and at any other times as may be necessary.
- i. All matters not agreed upon unanimously by the committee, shall be decided by majority vote. In the case of equal votes, the decision will lie with the Chair of the meeting, who shall have a second or casting vote.
- j. The committee may from time to time, make bye-laws for the good management, control and conduct of the club, provided that the same would not be inconsistent with or opposed to the Constitution or rules of the club. Such bye laws shall be submitted for endorsement at the next AGM of the Club.
- k. Nominations by members for the offices of the committee shall be made in writing to the Secretary not later than one week prior to the date of the AGM in each year, with a declaration that the nominee has consented to his/her name being submitted and their willingness to serve.

7. General Meetings

- a. An Annual General Meeting (AGM) shall not be held less than once in each calendar year.
- b. The Executive may, whenever it deems fit, shall upon receipt of a requisition in writing and signed by not less than 15 members of the Club, convene an Extraordinary General Meeting (EGM). Any requisition shall express the object of the meeting proposed to be called and delivered to the Secretary.
- c. Members will be given 14 days' notice, at least, of every AGM specifying the day and hour of the meeting and, in the case of the special business, the general nature of such business shall be given to each member, save for motions, in which even paragraph 8 hereof applies.
- d. 15 shall be a quorum at any AGM.
- e. Only current members personally present at the general meeting may exercise a vote in respect of any motion or nominations. Each Membership (Family, Adult or Concession) is entitled to one (1) vote at the Annual General Meeting and Extraordinary General Meetings.
- f. All motions submitted by the committee shall require a simple majority vote from the floor.
- g. Particulars of motions to be moved at the General Meeting shall be submitted to the Secretary not less than 2 weeks prior to the date of such General Meeting, and such motions shall bear the signature of the Proposer and Seconder thereto.

8. Accounts

The committee shall cause to be kept true accounts of the monies received and expended for or on account of the Club, and of the assets, credits and liabilities of the club. The Accounts shall be closed on the last day of December each year. An Audit shall be prepared and Balance Sheet prepared showing property and liabilities of the Club, which will be given and available to AGM attendees.

9. Expulsion

- a. The Committee shall have the power, where appropriate under disciplinary procedures, to issue a verbal warning, written warning or if deemed necessary, suspend or expel any member found guilty of conduct detrimental to the Club.
- b. Rules and Conduct regulations apply to members' behaviour at the courts and at events run by The Club.

10. Subscriptions

- a. The subscriptions shall be fixed from time to time by the committee and ratified at the next AGM.
- b. Subscriptions shall be due and paid by the first day of April each year.
- c. Any person whose subscription shall be unpaid from the due date, may thereafter lose all privileges of their membership.

11. Dissolution

- a. Any motion for the dissolution of the Club shall be passed by two thirds of those present and eligible to vote at the General Meeting.
- b. At a Special Meeting the majority in favour of dissolution must be two thirds of those present and eligible to vote.
- c. Consequent upon confirmation of dissolution as in (b), the committee shall proceed to wind up the Club in an appropriate manner.

12. Club waste and recycle policy

The Club strives to operate in an environmentally sensitive and sustainable manner with regards to its waste, operations and development.

13. Alternation of Rules

The rules of the Club may be altered and varied by the committee, all members will be notified of changes. Members have the right to complain about changes and challenge the committee, requesting a vote from members.

14. Interpretation

In the construction of these rules, unless the contrary intention appears:

- Words importing the masculine gender shall embrace females. Words in the singular shall include the plural, and words in the plural shall include the singular.
- The committee shall be the sole authority for the interpretation of these rules and of the bye laws there under, and the decision of the committee upon or touching any question of interpretation, or upon any matter affecting the Club.